

## Pacific Northwest District of Unitarian Universalist Congregations

Minutes of Board Meeting

Tuesday 25 August 2009

Board Members participating: JW Harrington, Dick Jacke (Chair), Dana Worsnop, Suzanne Woodcock

Staff participating: Janine Larsen (District Executive)

Dick called the meeting, conducted via an online-and-telephone conferencing service, to order at 6:03 p.m. The meeting's topic was **financial reports** from the DE, reviewing the monitoring report for **DEL 2d (Financial Planning and Budgeting)** and accompanying tables.

We reviewed the FY2009 **budget status report** as of 6/30/09 (the end of the fiscal year). The final results are better than Janine projected in the spring, because:

- our congregations contributed \$10,000 more in dues than we had projected;
- the accounts include one quarter's "APF grant" for \$14,000 that cannot yet be explained;
- the District received \$10,000 in grant funds that will have to be expended in FY2010;
- the staff and Board reduced expenditures \$10,000 below projections (a series of cost-cutting measures in staff operations; reduction in the size of the Board, and reduction in in-person Board meetings).

Until the books are closed on the fiscal year (in a few weeks), Janine is unwilling to draw firm conclusions.

We reviewed and discussed the **five-year budget projection** prepared by Janine.

Janine and Dick predicted that the fiscal landscape for our congregations and thus for the District will remain unclear for at least the next year. Dana reminded us to consider whether these budgets reflect our Ends statements; we agreed that these conservative budgets do reflect the staff's sensibility of how best to carry out the stated objectives of the District. Janine expressed her hope that the District can now recruit and hire a professional bookkeeper.

Dana **moved to accept the DE's report of full compliance with DEL 2d**; JW seconded; **the motion passed.**

The meeting adjourned at 7:05 p.m.

Respectfully submitted,

*James W. Harrington, Jr.*

Secretary